

CASA RICHARD ACADEMY  
2635 HOWARD  
DETROIT, MI 48216  
313.963.7757  
FAX 313.963.77

Dear Sir/Madame:

It is with pleasure that I recommend Rionna Cooper for consideration for a position with your company. Rionna is a very capable, respectful student with goals and objectives to attend and graduate from College.

Rionna transferred into our school in her Sophomore year and worked hard to excel in her classes. She succeeded with that goal and has continued to work hard at Central State University. Her mind is set on her career and she will succeed.

Throughout Rionna's high school, she excelled in a number of classes including Creative Writing, Government, Algebra 2, Calculus, Computer 1 and Business Technology, Occupational Planning, Physics, Spanish, Art and Advanced Business Classes.

Casa Richard Academy is a small charter high school that allows students individualized learning, but instills the core academics and prepares students for college, trade school or vocational occupations. If you have questions about Rionna, Casa Richard or any other aspect of her capabilities or education, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mary-Pat Michalzuk". The signature is fluid and cursive, with a large initial "M" and "P".

Mary-Pat Michalzuk  
Business/Vocational Ed. Teacher  
Academic Advisor

Handwritten notes or scribbles at the top of the page.

Main body of handwritten text, appearing to be a list or series of entries, separated by horizontal lines.

Handwritten text at the bottom of the page, possibly a signature or a concluding note.